



# STEPPING STONE UNIVERSITY PRESCHOOL

"The Stepping stone into your child's future!"

## 2024-2025 Toddler Program Application SSUP Program is from August 26, 2024-June 4, 2025.

Child's First Name \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_  
DOB \_\_\_\_\_ Female \_\_\_\_\_ Male \_\_\_\_\_ Place of Birth \_\_\_\_\_  
Scheduled Tour Date/Time \_\_\_\_\_ Today's Date \_\_\_\_\_ Start Date \_\_\_\_\_

### Application Fees:

New Student: \$78.00 (If paid online) or \$75.00 (If paid by check)  
Returning Student: \$53.00 (If paid online) or \$50.00 (If paid by check)  
Online: [WWW.SSUPRESCHOOL.COM](http://WWW.SSUPRESCHOOL.COM) OR Make checks payable to Stepping Stone University Preschool  
\*Application fee is due at the time of application submission.  
SSUP APPLICATION & FEE ARE DUE BY JUNE 14, 2024 OPEN APPLICATIONS ARE DUE BY JULY 12, 2024.

I would like to enroll my child in the 2024-2025 Program. The 2024-2025 Program is from August 26, 2024- June 4, 2025.  
Morning Drop-off Times: Monday-Friday Between 8:00 a.m.-8:15 a.m.  
Pickup Times are designated upon the approved schedule.

Full Day: Monday- Thursday 3:15 p.m.-3:30 p.m. & Friday 1:00 p.m.-1:15 p.m.

Half Day: Monday-Friday 12:00 p.m.

Arrivals after 8:30 a.m. will not be accepted. The student will not be able to attend for the day. \_\_\_\_\_ Initial

TUITION IS BILLED ON OR NEAR THE 15TH OF EACH MONTH. PRORATED ANNUAL TUITION IS DIVIDED EQUALLY INTO TEN (10) MONTHLY INSTALLMENTS. TUITION DUE DATES: 8/1/24, 9/1/24, 10/1/24, 11/1/24, 12/1/24, 1/1/25, 2/1/25, 3/1/25, 4/1/25, 5/1/25. \_\_\_\_\_ Initial

\*NOTE: THE OPTION YOU CHOOSE IS NOT GUARANTEED AND IS BASED UPON LIMITED AVAILABILITY AND SSUP PROGRAM REQUIREMENTS.

## Toddler Program Options- Ages 18-36 Months

### TODDLER CLASSROOM FULL DAY OPTIONS

\_\_\_\_ 5 Day Option  
Tuition Cost: \$1,202.50 per month  
Monday-Thursday 8:00 a.m.-3:30 p.m. & Friday 8:00 a.m.-1:15 p.m.

\_\_\_\_ 4 Day Option  
Tuition Cost: \$1,136.00 per month  
Monday-Thursday 8:00 a.m.-3:30 p.m.

\_\_\_\_ 3 Day Option  
Tuition Cost: \$936.00 per month  
Monday-Wednesday 8:00 a.m.-3:30 p.m.

\_\_\_\_ 2 Day Option  
Tuition Cost: \$848.00 per month  
\_\_\_\_ Monday-Tuesday 8:00 a.m.-3:30 p.m.  
\_\_\_\_ Wednesday-Thursday 8:00 a.m.-3:30 p.m.

### TODDLER CLASSROOM HALF DAY OPTIONS

\_\_\_\_ 5 Day Option  
Tuition Cost \$1,091.00 per month  
Monday-Friday 8:00 a.m.-12:00 p.m.

\_\_\_\_ 4 Day Option  
Tuition Cost: \$1,056.00 per month  
Monday-Thursday 8:00 a.m.-12:00 p.m.

\_\_\_\_ 3 Day Option  
Tuition Cost: \$ 768.00 per month  
\_\_\_\_ Monday-Wednesday 8:00 a.m.-12:00 p.m.  
\_\_\_\_ Wednesday-Friday 8:00 a.m.-12:00 p.m.

\_\_\_\_ 2 Day Option  
Tuition Cost: \$664.00 per month  
\_\_\_\_ Monday-Tuesday 8:00 a.m.-12:00 p.m.  
\_\_\_\_ Wednesday-Thursday 8:00 a.m.-12:00 p.m.  
\_\_\_\_ Thursday- Friday 8:00 a.m.-12:00 p.m.

Tuition fees and schedule changes may be subject to change. By enrolling in the 2024-2025 SSUP Program, you agree to give the Director a written (30) thirty days notice before withdrawing from the school during the contracted period. Failure to do so will result in being responsible for paying the following monthly tuition for up to (30) thirty days: \_\_\_\_\_ Initial

THERE IS NO REDUCTION IN TUITION WHEN A CHILD IS ABSENT OR SCHOOL CLOSURES. TUITION AND FEES ARE ALL NON-REFUNDABLE. There are NO REFUNDS for any reason. \_\_\_\_\_ Initial

\*Application Approval: A letter of application approval or denial will be emailed by July 1, 2024. If approved, please begin working on the Enrollment Packet. THE ENROLLMENT PACKET AND TUITION & FEES ARE BOTH DUE BY AUGUST 1, 2024. THE STUDENT'S LICENSE PACKET MUST BE COMPLETE & SUBMITTED IN PERSON AT SSUP. All required documents must be signed and dated by the parent(s) or Legal Guardian(s). Proof of vaccinations/or Medical Exemption/Medication Direction-Authorization and. Licc 701 MUST be signed and dated by the physician, Physician Assistant, or Nurse Practitioner. FAILURE TO PROVIDE ALL SIGNED DOCUMENTS/REQUIRED PROOF OF DOCUMENTS WILL RESULT IN NOT BEING ABLE TO ATTEND SSUP, \_\_\_\_\_ Initial



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## FAMILY INFORMATION

Home Address \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_  
 Mother's Name \_\_\_\_\_ Cell Number \_\_\_\_\_  
 Mother's Address \_\_\_\_\_  
 Drivers License # OR State Issued Identification # \_\_\_\_\_ State Issued \_\_\_\_\_  
 E-Mail \_\_\_\_\_  
 Mother's Occupation \_\_\_\_\_ Employer \_\_\_\_\_  
 Mother's Business Address \_\_\_\_\_  
 Mother's Business Phone Number \_\_\_\_\_  
 Father's Name \_\_\_\_\_ Cell Number \_\_\_\_\_  
 Father's Home Address \_\_\_\_\_  
 Drivers License # OR State Issued Identification # \_\_\_\_\_ State Issued \_\_\_\_\_  
 E-Mail \_\_\_\_\_  
 Father's Occupation \_\_\_\_\_ Employer \_\_\_\_\_  
 Father's Business Address \_\_\_\_\_ Father's Business Phone Number \_\_\_\_\_  
 Family Status: Married \_\_\_\_\_ Living Together \_\_\_\_\_ Divorced \_\_\_\_\_ Other \_\_\_\_\_  
 Any legal custody arrangements? No \_\_\_\_\_ Yes \_\_\_\_\_  
 (Must provide court orders) Please explain the arrangement: \_\_\_\_\_

Any siblings currently enrolled at SSUP? SSUP offers a 15% sibling discount off of the lesser monthly tuition. FEES DO NOT APPLY.

Name \_\_\_\_\_ Age \_\_\_\_\_ Yes \_\_\_ No \_\_\_  
 Name \_\_\_\_\_ Age \_\_\_\_\_ Yes \_\_\_ No \_\_\_

## IMPORTANT INFORMATION

Child's Physician: \_\_\_\_\_ Phone \_\_\_\_\_  
 Address \_\_\_\_\_  
 Known allergies? No \_\_\_\_\_ Yes \_\_\_\_\_ Please List: \_\_\_\_\_  
 For us to provide the best care and ensure your child can be successful to the best of their ability, we would like to know the following:  
 Does your child wear glasses or hearing aids? \_\_\_\_\_  
 Is your child still nursing? No \_\_\_\_\_ Yes \_\_\_\_\_ How often? \_\_\_\_\_  
 Nap time (s) \_\_\_\_\_  
 How do you soothe your child? \_\_\_\_\_  
 Additional information we should be aware of to help your child be successful in a new learning environment? \_\_\_\_\_  
 Does your child have any clinically diagnosed learning differences or need additional resources?  
 Yes \_\_\_\_\_ No \_\_\_\_\_  
 If yes, please list the diagnosis or diagnoses and the date he/she was diagnosed with the learning difference(s) \_\_\_\_\_  
 Has your child ever had any psychological counseling? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, please explain on a separate sheet of paper. Please use the space below for any additional information you want to share with us. \_\_\_\_\_

Parent/ legal guardian responsible for tuition payments: Initial \_\_\_\_\_  
 Name: \_\_\_\_\_ Sign \_\_\_\_\_ Date \_\_\_\_\_  
 Name: \_\_\_\_\_ Sign \_\_\_\_\_ Date \_\_\_\_\_

## FEES DUE AT THE TIME OF ENROLLMENT

**ALL FEES AND TUITION ARE NON-REFUNDABLE.**

Start up Fee: (New Student) \$275.00 (This fee will be added to your August 1 Invoice).

Start up Fee: (Returning Student) \$250.00 (This fee will be added to your August 1 Invoice).

\*Start up Fee: \$ \_\_\_\_\_ + Tuition: \$ \_\_\_\_\_ = \$ \_\_\_\_\_ Total Due by August 1, 2024: \$ \_\_\_\_\_  
 Initial \_\_\_\_\_



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**PLEASE DO NOT SUBMIT THIS PAGE TO SSUP-PARENT COPY ONLY**

**FOR ADMISSION PROCEDURES**

**FOR NEW APPLICANTS, PLEASE FOLLOW THESE STEPS**

- 1.) SCHEDULE A TOUR OF THE STEPPING STONE UNIVERSITY PRESCHOOL CAMPUS AND CLASSROOM.
- 2.) COMPLETE AND SUBMIT THE APPLICATION FORM AND PAY THE NON-REFUNDABLE APPLICATION FEE, ONLINE OR BY CHECK. PLEASE MAKE CHECK PAYABLE TO: STEPPING STONE UNIVERSITY PRESCHOOL
- 3.) IF APPROVED, YOU WILL BE REQUIRED TO COMPLETE THE ENROLLMENT LICENSING PACKET LOCATED AT [WWW.SSUPRESCHOOL.COM](http://WWW.SSUPRESCHOOL.COM).
- 4.) ONCE THE ENROLLMENT LICENSING PACKET IS COMPLETE, THE DIRECTOR WILL SCHEDULE A FAMILY AND STUDENT INTERVIEW
- 5.) BEFORE YOUR CHILD'S START DATE, THE ENROLLMENT PACKET MUST BE COMPLETED AND UP TO DATE WITH LICENSING REQUIREMENTS AND ALL TUITION & FEES MUST BE PAID IN FULL BY AUGUST 1, 2024.

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*Factors for acceptance, when applicable, family/student interview, schedule requested for attendance, and available space in the classroom. When accepting applications, we strive to meet each child's needs to the best of our ability.*

*Stepping Stone University Preschool admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded to or made available to students at the school. It does not discriminate based on race, color, or national or ethnic origin in the administration of its policies, and admission policies.*

Submit pertinent records to Director- Ashtane Bixler  
Fax: (805) 429-3537

Drop off: Stepping Stone University Preschool  
880 Manzanita Drive- Room 21 & 22  
Los Osos, CA. 93402

E-Mail-Questions: [abixler.ssupreschool@gmail.com](mailto:abixler.ssupreschool@gmail.com) or call: (805)752-1086

Thank you for applying at SSUP. We look forward to meeting you and your family. We understand how important finding a safe, loving, quality, and fun educational environment for your child is. This decision is one of the most important, scariest, hardest decisions you can make. From one Mama to another parent, we understand and please know we will do our very best to ensure you and your child feel comfortable and your child thrives to their best potential. Our SSUP Teachers focus on each child. We strive to help build a healthy attachment and connection and observe the many different ways we can adapt to each child's learning styles, and individual needs to promote the child's self-confidence and individuality and encourage their success! We look forward to watching each child blossom at SSUP and love creating a family community here. We are all in this together! We look forward to being the Stepping Stone into your child's future!

With Love,  
Mrs. Ashtane Bixler-Owner & Director- Montessori Guide